

	<b>LANE COUNTY SHERIFF'S OFFICE POLICY</b>	Number: <b>G.O. 7.35</b>
		Issue Date: March 21, 2005
		Revision Date: July 21, 2014
<b>CHAPTER:</b> Patrol		Related Policy: G.O. 7.36 (Court Attendance), G.O. 9.03 (Issuance of Multiple UTCs)
<b>SBUJECT:</b> Arraignment Times		Related Laws:

**POLICY:** Employees must act reasonably and within the limits of their authority as defined by statute and judicial interpretation, insuring that the rights of both the individual and society are protected.

**RULE:** None

**PROCEDURE:**

I. Issuing Citations

When issuing Uniform Traffic Citations, Citations to Appear, or when making Custody Arrests, members shall indicate court arraignment dates and times on citations, Bookin Sheets, and Custody Reports in accordance with the following jurisdictional guidelines.

II. Court Dates and Times

A. Circuit Court - Eugene

8:30 a.m. All traffic violation arraignments; All out-of-custody arraignments; Includes all game and boating matters, traffic crimes, and Misdemeanor cites

1:30 p.m. In-custody arraignments, at the Lane County Jail

B. Justice Court - Florence

9:00 a.m. Wednesdays - Traffic violations

9:00 a.m. Thursdays - All Misdemeanors, criminal violations

C. Municipal Court - Veneta

8:30 a.m. Third Thursday Monthly - Violations, selected class C Misdemeanors

D. Municipal Court - Creswell

7:00 p.m.

Second Wednesday Monthly - Misdemeanor crimes, violations, and all traffic. Court times are posted annually and court days are subject to change